

COMMITTEE ON MINISTRY - Presbytery of Seattle
June 12, 2008 – Approved
Presbytery Offices at Beacon Hill

PRESENT

Tom Fox	Helen Nash	Cal Uomoto	Jiyon Kim
Dianne Thompson	Elaine Swigart	Grant Jensen	Janine Moriarty
Steve Bass	Gary Barckert	Wes Nordman	Jane Pauw
Kolinus Buntaran	Jennifer Juncker	Dick Erickson	Tim Snow
Chet Gean	Randy Roberts	Larry Grounds	Claudia Rowe
Madeleine Brenner	Barbara Jirsa		

ABSENT

Fred Davis	Howard Strickler
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OTHERS

Chris Griggs, member-elect	Karen Cunningham, Council Liaison
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STAFF

Scott Lumsden, Presbytery Exec	Dennis Hughes, Stated Clerk
Jerry Poole, Interim Exec	Barbara Ranta, Assoc Std Clerk

The Meeting was opened with prayer at 4:15 pm by the Chair, Tom Fox. The Minutes of the May 8, 2008, Meeting were approved with one correction to attendance. The resignation of Elder Glo Ceteznik (2) Class of 2008, has been received. The Chair also reported that former Interim Executive Jerry Poole has concurred with the request of the Council to continue in a transitional staff role, supporting the Committee on Ministry and other work, through August 31, 2008. This arrangement was requested by the EP, Scott Lumsden.

PROPERTY REQUESTS**Woodland Park PC**

**It was voted to recommend that Presbytery authorize Woodland Park PC to obtain a loan through the Synod of Alaska Northwest, for an amount not to exceed \$200,000.00, to be secured by church property. The money will be used for re-roofing portions of the roof over the old sanctuary and Upper Room and to begin the design process for interior renovations. This action is contingent upon congregational approval at a meeting to be held on June 15, 2008.*

Bremerton Korean PC - In a letter dated April 20, 2008, the Pastor of Bremerton Korean Church notified Presbytery that the Session wishes to sell a piece of church property located at 8207 Hwy 303 NE, Bremerton, WA. This parcel was purchased several years ago by the former pastor and gifted to the church. Proceeds from the sale would be used to remodel their current facilities at 2381 Perry Avenue in Bremerton. Steve Bass has been communicating with an elder and has learned that there are no financial records for the church beyond bank statements. Steve stated the need to communicate and build relationship with this church. He will have a recommendation for action at the July meeting.

North Point – Documents regarding the building plans, details of the 2007 Capital Campaign which raised pledges of \$793,722, year to date financial statements, a signed contract from the builder, and terms of a proposed construction/permanent loan from Viking Bank for North Point Church have been submitted and reviewed. Phase One is projected to cost \$1.7 million. The congregation is preparing for \$2 million total.

**Pending receipt of the building permit and approvals of the Session and Congregation, it was voted to recommend that Presbytery grant permission to North Point PC to borrow up to \$850,000 from Viking Bank, interest not to exceed 6.75%, in order to proceed with Phase One of their building plan.*

JAPANESE PC - The Congregation voted on June 1, 2008, in favor of the following elements of the

HATS (House Across the Street) /Manse Proposal (72 yes; 3 no; 1 maybe). (Minutes March 6, 2008)

- a. The sale of the manse
- b. Engaging in a capital funds drive to raise \$400,000
- c. The building of two houses and a recreation room on the HATS site (vacant lot across the street from the church)
- d. Working out a plan whereby the Hoffmans might rent or buy one of the HATS houses. If it involves selling, the plan will be submitted to the congregation of approval at a later date.

****It was voted to recommend that Presbytery grant permission to the congregation of Japanese PC to sell the manse and use the proceeds to begin construction of two houses and a recreation room on the church owned property directly across the street from the church. The congregation is beginning a \$400,000 capital campaign to raise the additional funds for this project.***

UPC UPDATE

Staffing

Elder David Brenner, Chair of the Personnel Committee, was present to discuss staff design and needs at UPC and to consult with COM on the possibilities related to a new Designated Associate Pastor position at UPC. A handout was distributed describing current and future staffing concerns.

The Session recognizes an urgent need for more pastoral coverage to serve the congregation of 7,000 persons, 4,500 of whom are members. With 8 ordained pastors on staff, the ratio is 1 pastor to 875 worshippers to serve the Sacraments, officiate at weddings and funerals, provide worship leadership, weekend call, etc. The Session would like to establish a Designated Associate Pastor to serve the Children and Family Sunday Night Ministries to address a current need in that ministry for consistent and focused pastoral leadership. This ministry, established in early 2007, is currently served by a Director, Certified Candidate David Hallgren. Mr. Brenner inquired about the process and possibility of calling Mr. Hallgren to the Designated position without an open search as described in G-14.0522. The Committee on Ministry, in effect, would be asked to consider whether they would approve Mr. Hallgren as the candidate for the position. (G-14.0521) Formal action on specific requests from the Session will be docketed for the July Meeting.

Property

Rev. Tim Snow distributed a handout related to UPC's planning for their properties needs. The Session has been engaged in strategic planning to address needs and acquire additional properties in the neighborhood since 2000. A Master Planning Team has been at work for 4 years and has recommended continuing property acquisition and development of additional facilities. A "New Ministries Department" was established in 2003 to explore models for off-site growth and "Union Church" is the result to date. Current property related activities include the search for property to lease or purchase for the Union Church, purchase of a house to the north of UPC, some rezoning work, and the building of a new building on the north part of the campus. The congregation has considerable resources in hand as a result of earlier property decisions. This nest egg has provided funding for mission work in Africa, the Mt. View Build the House Project, support for Union Church, and increasing the reserve fund for future projects. No specific request is pending, although a request related to the lease or purchase of property for Union Church could come at any time.

UPDATE ON INGLEWOOD PC

Madeleine Brenner gave an update on Inglewood PC. Negotiations for terms of dissolution for Rev. Tom Salmon have been protracted. Rev. Salmon has agreed to a 12 month severance package which will be presented to the congregation on Sunday, June 16. Rev. Amy Delaney has done an excellent job as Moderator over the last several weeks. Madeleine reported staff changes - the Youth Director has been terminated and Rev. Sandy Hackett has returned to work from medical leave, currently working 8 hrs/wk.

UPDATE ON ROLLING BAY

Jerry Poole reported that the Session has approved the Church Information Form. It is being read by the COM Transition Team. Interim Pastor Rebecca Blackwell has been helping the Session to discover healthier ways of interacting and working in their appropriate roles, supported by staff. Recently the Session engaged with Rev. Blackwell in a discussion about continuing the Interim Pastor relationship. They voted 15 to 1 to continue. Together they will work toward stabilizing the congregation, addressing issues related to finances, membership and worship attendance.

Tom Fox commented that, ideally, it would be best to see a period of stability before the Church Information is approved. The Session wants the CIF approved now so a new pastor can be called as soon as possible. The compromise may well be to approve the CIF (when the Transition Team has completed their review) and continue in regular engagement with the Session to assess progress toward stability, so that the congregation will be in a healthier place for a new pastor to serve. Elder Paul Middents, Summit Avenue, is serving as COM's liaison to the congregation, session and interim pastors. Elder Steve Van Hoff, Central Kitsap, is liaison to the PNC.

UPDATE ON MT VIEW

The Administrative Commission for Mt. View has begun the search for an Interim Pastor to serve half time. Dossiers have been provided to the commission.

UPDATE ON BLACK DIAMOND

Helen Nash reported that the Black Diamond Administrative Commission has acted to close the congregation at Black Diamond effective May 29, 2008. The Commission met with former church members on June 8 to inform them of the decision and to offer options for pastoral care from neighboring congregations. Membership rolls and church records will be transferred to the Stated Clerk's Office. The AC will make a preliminary report to Presbytery on July 15, 2008. They continue to work with the Council, Church Development Ministry Team and COM to consider alternate missional uses for the property.

EVALUATION OF TEMPORARY PASTORAL RELATIONSHIPS – the temporary pastoral relationships listed below are in need of evaluation and recommendation. Helen Nash, Elaine Swigart, Jennifer Jensen Juncker, Claudia Rowe and Wes Nordman agreed to help with these evaluations.

- a. Newport / Dewater / Temporary Supply – written request has been received from Newport Session to extend for 1 yr – term ending June/July
- b. Sammamish / Griggs / Temporary Supply - term ending June/July
- c. University / Notkin / Temporary Supply - term ending June/July
- d. Bethany / Faris Blessing / Designated Associate – two year term through May 2008. No full search conducted. Relationship cannot be converted.
- e. Central Kitsap / Jesse & Edye Mabanglo / Co-Designated Associates – two year term through November 2008. Full search was conducted. Position may be converted.

COMMISSIONED LAY PASTOR COMMITTEE / ETHNIC MINISTRY TEAM REPORT

Rev. Jane Pauw has served as Chair of the CLP Committee for the past 5 months. Cal Uomoto and Kolinus Buntaran joined COM as co-coordinators of the Ethnic Ministry Team at the same time. Together they have been working very intentionally to understand the status of the CLP/EMT Program in Seattle Presbytery.

Jane briefly reviewed the challenges they are facing. The program began in the late 1990's with former EP Boyd Stockdale's vision to develop a Commissioned Lay Pastor program to serve ethnic ministries in Seattle Presbytery. A number of fellowships soon appeared. The structure to support the program was informal from the start, directed mostly by Boyd's vision. Ten years later, support for these ministries is struggling. At the time of his retirement, Boyd's leadership of the program was not effectively transferred to the presbytery as a whole. A real vacuum exists today that must be addressed

with executive level authority and presbytery wide commitment. Jane's dream is for a staff person with the vision, theological expertise, and authority needed to update the program and provide leadership to this ministry.

CLP/EMT Budget Requests

Jane, Cal and Kolinus have been working with the fellowships and CLPs to develop a uniform budget process for 2008 that builds in accountability and guidelines for budget requests.

The following amounts have been allocated so far this year from the 2008 Budget for CLP/Ethnic Ministries (\$54,000 total):

- Approximately \$7,000 to send CLPs to the 2008 Ethnic Ministry Conference
- Approximately \$2,000 for liability and personal property insurance for the fellowships
- Approximately \$1,500 for hosting the May Presbytery Meeting

Information from 6 fellowships requesting funding support for 2008 in the amount of \$32,246 was distributed. Three fellowships have asked for money for staffing or health insurance needs. Concern was expressed that these requests contradict the 2008 budget criteria that excludes salary and compensation. The Executive Presbyter was asked to investigate the appropriateness and potential issues related to providing monies for staffing or health insurance.

After discussion, it was voted to request that Council approve an Administrative Review of the CLP/EMT Program and bring recommendations to COM. The Review team would be asked specifically to review the history of the program, its current situation, what is needed to support the program, and a plan for determining the presbytery's commitment and support going forward. The Administrative Review Team to be comprised of members from COM, Presbytery Council and members of the Presbytery at large (7-9 total).

It was voted to approve budget allocations in the amount of \$21,700 to the following Fellowships:

Kenyan International Community Fellowship:

Education Conferences/Workshops and Fellowship Needs (projector, computer, etc) \$6,000

Vietnamese Fellowship at Brighton:

Fellowship Needs (office supplies, equipment for youth and language centers) \$1,200

Iglesia de Restauracion:

Educational Conference & Girl's Tambourine Ministry \$3,350

El Buen Pastor:

Fellowship Needs (Computer, Music/Sound Equip/Video Camera/Supplies) \$5,000

Christ Our Foundation:

Fellowship Needs & Presbyterian Asian Conference \$6,150

The balance of the budget requests will be considered after investigation by the Executive Presbyter.

REPORTS/UPDATES FROM THE TRANSITION TEAM

- **Magnolia** – Pastor. Interim Pastor, Elaine Swigart. Liaison Jane Frissell. PNC elected. PNC is conducting Mission Study.
- **Japanese** – Associate Pastor. Liaison is Dick Erickson. CIF approved 3/1,2008.
- **University** – Co-Pastor. Co-pastor will serve with Rev. Earl Palmer for up to two weeks following the effective date of the call, at which time, Rev. Palmer will retire. Liaison Wes Nordman. CIF Approved. Receiving dossiers.
- **University** – Associate Pastor (University Ministries). PNC recently elected. Liaison Grant Jensen. CIF approved 1/31/2008. **Interviewing final candidates.**
- **Wabash** – Pastor. Interim Pastor Ron McHattie.
- **Rolling Bay** – Associate Pastor. Interim is Rev. Tom Masters. Steve Van Hoff is Liaison.
- **Rolling Bay** – Pastor. Interim is Rev. Rebecca Blackwell. Steve Van Hoff is liaison. Mission study completed. PNC elected January 2008. CIF being read.
- **Madrona** – Pastor. Interim Pastor is Rev. Larry Low. Ivan Ellis and Howard Strickler are liaisons.

- **Lake City** – Pastor. Interim Pastor Barbara Schacht. Liz Cedergreen is Liaison. PNC elected. PNC is conducting Mission Study.
- **Sammamish** – Pastor. Interim Pastor is Rev. Jerry Hilton. Liaison is Karen Bankson. Mission Study completed. PNC elected. CIF approved 3/2008.
- **Central Kitsap** – Pastor. Interim Pastor Hallack Greider. PNC elected. PNC is conducting Mission Study.

CONSENT AGENDA - Items without an * were approved under the authority of G-11.0502h to act in the months that Presbytery does not meet. Those with an * will be presented to Presbytery for vote on July 15.

1. *It was voted to recommend that Presbytery concur with the request of the congregation of **Northminster PC** and eliminate the associate pastor position effective February 18, 2008.
2. It was voted to concur with the request of the **Rev. Matthew Young** to dissolve his associate pastor tentmaker position at Capitol Hill New Church Development effective May 30, 2008, and request to be named member-at-large. Rev. Young is currently seeking a full time pastoral call.
3. It was voted to find the call of the congregation of First PC, Kerrville, TX to **Certified Candidate Eric Rhoda** for ministerial services as Associate Pastor, effective July 1, 2008, to be in order, pending actions by Mission Presbytery (COM Exam May 27, Congregational Meeting June 1 or 8, Ordination Examination June 13-14). Presbytery to elect Administrative Commission to Ordain Mr. Rhoda upon request from Mission Presbytery. * Motion to recommend that Presbytery receive and enroll Eric Rhoda as a minister member upon his ordination and dismiss him immediately to Mission Presbytery to begin his call.
4. It was voted to concur with the request of the Presbytery of Olympia and dismiss the **Rev. Melody Young** to the Presbytery of Olympia as a member-at-large effective May 15, 2008.
5. It was voted to concur with the request of the Presbytery of Olympia to find the call of the congregation of Westminster PC, Tacoma, WA, to the **Rev. Heather James** for ministerial services as Pastor effective May 1, 2008, to be in order and to dismiss Rev. James to the Presbytery of Olympia effective the same date.
6. It was voted to concur with the request of the Presbytery of North Puget Sound to find the call of Tierra Nueva, Burlington, WA, to the **Rev. Michael Neelley** for services as Chaplain to be in order and to dismiss Rev. Neelley to the Presbytery of North Puget Sound effective May 1, 2008.
7. It was voted to find the call of the congregation of Christ Presbyterian Church, Chesterfield, OH to the **Rev. Randal Working** as pastor effective June 23, 2008 to be in order. It was voted to grant permission to Randal Working to labor outside the bounds of Seattle Presbytery as pastor of Christ PC until he can be received into membership of the Presbytery of the Western Reserve on July 28, 2008. It was voted to dismiss Rev. Randal Working to the Presbytery of the Western Reserve effective July 28, 2008.
8. The COM Chair reported that a minister member of the presbytery has been approved for Interim Pastor training this summer.

9. The Clerk of Session of John Knox PC reported that the **John Knox Session** determined, on June 10, 2008, to proceed with a search for a non-ordained Director of Children and Family Ministries. The Associate Pastor position approved by Presbytery in January, 2008, will not be filled.

10. *It was voted to recommend that presbytery approve **changes in clergy compensation** as follows:

Co-Pastors at Wallingford PC (sharing one compensation package)

Salary	\$35,840	Travel Reimb	\$1,000
Housing	\$25,000	Study Allowance	\$1,800
Dental Ins	\$ 1,217	Professional Exp	\$300
BOP Dues			

Pastor at Renton First

Salary	\$28,800	Travel Reimb	\$1,325
Housing	\$20,400	Study Allowance	\$1,392
BOP Dues		Prof Expenses	\$ 600

Co-Senior Pastor at Mercer Island

Salary	\$28,578	SECA Allowance	\$9,904
Housing	\$60,000	Study Allowance	\$ 800
Effective Sal	\$88,578	Prof /Travel Exp	\$5,400
BOP Dues	\$27,902		

Co-Senior Pastor at Mercer Island

Salary	\$37,850	SECA Allowance	\$6,721
Housing	\$50,000	Study Allowance	\$ 800
Effective sal	\$87,850	Prof /Travel Exp	\$5,400
BOP Dues	\$27,673		

Associate Pastor at Mercer Island

Salary	\$25,568	SECA Allowance	\$6,010
Housing	\$50,000	Study Allowance	\$ 800
Effective Sal	\$78,568	Prof /Travel Exp	\$4,200
BOP Dues	\$24,749		

ADJOURNMENT – The meeting was adjourned at 7:05 pm with prayer by Tom Fox.

Respectfully Submitted,
Barbara Ranta, COM Clerk

Upcoming meetings 4 pm at Beacon Hill:

July 10
September 4
October 9
November 13
December 11